RADIO COMMUNICATIONS

BASIC RADIO PROCEDURES

1. Hold the radio 12 inches from your mouth.
2. Take a breath and exhale.
3. Hold the transmit button down for one second.
4. Speak slowly, and clearly and in a normal voice. Do not yell.
5. Call the person 1st. “Security this is control...the office...Fran...
6. Give the message out in its entirety. “Security this is Fran, there is a fight in the gym.
7. Wait until the receiver acknowledges.
8. If the receiver does not acknowledge, call again and wait.

PHONETIC ALPHABET:

A  ADAM          J  JOHN          S  SAM
B  BOY           K  KING          T  TOM
C  CHARLES       L  LINCOLN      U  UNION
D  DAVID         M  MARY         V  VICTOR
E  EDWARD        N  NORA         W  WILLIAM
F  FRANK         O  OCEAN        X  X-RAY
G  GEORGE        P  PAUL         Y  YELLOW
H  HENRY         Q  QUEEN        Z  ZEBRA
I  IDA           R  ROBERT

General Codes:

Code 1 - Your convenience
Code 2 - Urgent
Code 3 - Emergency
Code 4 - No further assistance
Code 5 - Stakeout
Code 6 - Foot patrol
Code 7 - Mealtime
Code 10 - Bomb threat
Code 33 - Clear radio channel - Emergency traffic only
Code 999 - Officer needs help
TEN CODES:

10-1 Unable to copy, relocate
10-2 Signals good
10-3 Stop transmitting
10-4 Acknowledgment
10-5 Relay
10-6 Busy, stand-by
10-7 Out of service
10-7B Out, personal
10-7D Off duty
10-7X Out on portable
10-8 In service
10-9 Repeat
10-10 Off duty - subject to call
10-11 Dog case
10-12 Visitors present
10-13 Weather and road report
10-14 Report of prowler
10-15 Prisoner in custody
10-15X Female prisoner in custody
10-16 Pick up
10-17 Meet complainant
10-18 Complete assignment quickly
10-19 Return to station
10-20 Location
10-21 Telephone
10-22 Disregard
10-23 Stand-by
10-24 Assignment completed
10-25 Report in person to _______
10-26 Clear
10-27 Wanted
10-27V Vehicle code warrant
10-27M Misdemeanor warrant
10-27F Felony warrant
10-28 Vehicle registration
10-29 Warrant/wanted check
10-30 Illegal use of radio
10-31 Crime in progress
10-32 Man with gun
10-33 Alarm sounding
10-34 Open door/window
10-35 Current time
10-36 Confidential information
10-37 Identify operator
10-38 Stopping suspicious vehicle
10-39 Current status
10-40 Is available for a call?

10-41 Beginning tour of duty
10-42 Call doctor
10-43 Call doctor
10-44 Request permission to leave
10-45 Condition of patient
10-45A Condition good
10-45B Condition serious
10-45C Condition critical
10-45D Condition deceased
10-48 Traffic standard repair
10-49 Proceed on route to
10-50 Traffic accident - F, PI, PD
10-51 Drunk
10-52 Drunk
10-53 Person down
10-54 Possible dead body
10-55 Coroner's case
10-56 Suicide
10-56A Attempt suicide
10-57 Hit & Run -- F, PI, PD
10-58 Direct traffic
10-59 Security check
10-61 Personnel in area
10-62 Meet a citizen
10-63 Copy a message
10-64 Message for local delivery
10-65 Netmessage assignment
10-66 Suspicious person
10-67 Person yelling for help
10-68 Dispatchinformation
10-69 Message received
10-70 Prowler
10-71 Shooting
10-72 Knifing
10-73 How do you copy
10-74 Negative
My Campus Radio Codes

i.e. Armed person on campus, escort student, open door, fight in progress, request assistance, request relief, etc.

10- __________________________
10-- __________________________
10-- __________________________
10-- __________________________
10-- __________________________
10-- __________________________
10-- __________________________
10-- __________________________

Code-_ ______________________________
Code-_ ______________________________
Code-_ ______________________________
Code-_ ______________________________
Code-_ ______________________________

OBTAINING DESCRIPTIONS

1. Sex
2. Race
3. Age
4. Hair/eye color
5. Unusual feature-body piercing, scars, teeth
6. Speech
7. Head gear
8. Height
9. Weight
10. Build
11. Clothing
12. Odors or smells
13. Items carried by the person
14. Any weapons?
15. Direction of travel
16. Vehicle information:
   Color
   Make
   Model
   License number
   Unusual features