

RADIO COMMUNICATIONS

BASIC RADIO PROCEDURES

1. Hold the radio 12 inches from your mouth.
2. Take a breath and exhale.
3. Hold the transmit button down for one second.
4. Speak slowly, and clearly and in a normal voice. Do not yell.
5. Call the person 1st. "Security this is control...the office...Fran..."
6. Give the message out in its entirety. "Security this is Fran, there is a fight in the gym."
7. Wait until the receiver acknowledges.
8. If the receiver does not acknowledge, call again and wait.

PHONETIC ALPHABET:

A ADAM	J JOHN	S SAM
B BOY	K KING	T TOM
C CHARLES	L LINCOLN	U UNION
D DAVID	M MARY	V VICTOR
E EDWARD	N NORA	W WILLIAM
F FRANK	O OCEAN	X X-RAY
G GEORGE	P PAUL	Y YELLOW
H HENRY	Q QUEEN	Z ZEBRA
I IDA	R ROBERT	

General Codes:

- Code 1 - Your convenience
- Code 2 - Urgent
- Code 3 - Emergency
- Code 4 - No further assistance
- Code 5 - Stakeout
- Code 6 - Foot patrol
- Code 7 - Mealtime
- Code 10 - Bomb threat
- Code 33 - Clear radio channel - Emergency traffic only
- Code 999 - Officer needs help

TEN CODES:

- 10-1 Unable to copy, relocate
- 10-2 Signals good
- 10-3 Stop transmitting
- 10-4 Acknowledgment
- 10-5 Relay
- 10-6 Busy, stand-by
- 10-7 Out of service
- 10-7B Out, personal
- 10-70D Off duty
- 10-7X Out on portable
- 10-8 In service
- 10-9 Repeat
- 10-10 Off duty - subject to call
- 10-11 Dog case
- 10-12 Visitors present
- 10-13 Weather and road report
- 10-14 Report of prowler
- 10-15 Prisoner in custody
- 10-15X Female prisoner in custody
- 10-16 Pick up
- 10-17 Meet complainant
- 10-18 Complete assignment quickly
- 10-19 Return to station
- 10-20 Location
- 10-21 Telephone
- 10-22 Disregard
- 10-23 Stand-by
- 10-24 Assignment completed
- 10-25 Report in person to _____
- 10-26 Clear
- 10-27 Wanted
- 10-27V Vehicle code warrant
- 10-27M Misdemeanor warrant
- 10-27F Felony warrant
- 10-28 Vehicle registration
- 10-29 Warrant/wanted check
- 10-30 Illegal use of radio
- 10-31 Crime in progress
- 10-32 Man with gun
- 10-33 Alarm sounding
- 10-34 Open door/window
- 10-35 Current time
- 10-36 Confidential information
- 10-37 Identify operator
- 10-38 Stopping suspicious vehicle
- 10-39 Current status
- 10-40 Is available for a call?
- 10-41 Beginning tour of duty
- 10-42 Call doctor
- 10-43 Call doctor
- 10-44 Request permission to leave
- 10-45 Condition of patient
- 10-45A Condition good
- 10-45B Condition serious
- 10-45C Condition critical
- 10-45D Condition deceased
- 10-48 Traffic standard repair
- 10-49 Proceed on route to
- 10-50 Traffic accident - F, PI, PD
- 10-51 Drunk
- 10-52 Drunk
- 10-53 Person down
- 10-54 Possible dead body
- 10-55 Coroner's case
- 10-56 Suicide
- 10-56A Attempt suicide
- 10-57 Hit & Run -- F, PI, PD
- 10-58 Direct traffic
- 10-59 Security check
- 10-61 Personnel in area
- 10-62 Meet a citizen
- 10-63 Copy a message
- 10-64 Message for local delivery
- 10-65 Netmessage assignment
- 10-66 Suspicious person
- 10-67 Person yelling for help
- 10-68 Dispatch information
- 10-69 Message received
- 10-70 Prowler
- 10-71 Shooting
- 10-72 Knifing
- 10-73 How do you copy
- 10-74 Negative

My Campus Radio Codes

i.e. Armed person on campus, escort student, open door, fight in progress, request assistance, request relief, etc.

10- _____
10-- _____
10-- _____
10-- _____
10-- _____
10-- _____
10-- _____
Code- _____
Code- _____
Code- _____
Code- _____
Code- _____

OBTAINING DESCRIPTIONS

1. Sex
2. Race
3. Age
4. Hair/eye color
5. Unusual feature-body piercing, scars,teeth
6. Speech
7. Head gear
8. Height
9. Weight
10. Build
11. Clothing
12. Odors or smells
13. Items carried by the person
14. Any weapons?
15. Direction of travel
16. Vehicle information:
 - Color
 - Make
 - Model
 - License number
 - Unusual features